



## Visiting Yachts

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### **Procedures for Foreign Yachts entering and exiting Timor-Leste** (as at January 2017)

Dili, the capital, is the official entry/exit port for yachts visiting Timor-Leste. Timor-Leste welcomes visits by yachts at any time. The information on this site is relevant to yachts visiting Dili at any time. If you would like further information or have specific queries, please email us on [mail@sailtimorleste.org](mailto:mail@sailtimorleste.org)

### **Inwards Procedures:**

#### **Notify Customs 24 hours prior to arrival**

Yachts visiting Timor-Leste must notify Customs 24 hours prior to arrival in Dili by voice message or SMS to either of the following phone numbers: +670 7546 2519 and/or +670 7836 1463.

It is also recommended you SMS the Sail Timor representative (Kym Miller on +670 7350 6279 and/or +670 73554433) at the same time as you contact Customs.

#### **Entering Dili Harbour**

Extreme care should be exercised as you approach and traverse Timor especially close to Dili as it is a busy working port; a number of large cargo vessels are anchored outside, on approach to the harbour. Prior to entering, contact Dili Harbour Master (VHF CH 16) to advise of your arrival, but don't worry if you do not receive a reply (they may be too busy or not understand English very well).

Dili Harbour is surrounded by fringing drying reefs, and **must be entered between the designated Port and Starboard channel markers.**

The following flags should be hoisted:

- Code flag Q
- Yacht National Flag
- Timor-Leste courtesy flag (if available). Also available for purchase at Sail Timor HQ.

You may then proceed to the yacht anchorage on the port side of the main wharf. The yacht anchorage is located at approximately S8° 33.10' and E125° 34.5' as outlined in **RED** on the attached chart. Take particular note of the small reef in the centre of the yacht anchorage area. After entering the harbour you will notice 2 yellow quarantine buoys on your port side. These are NOT to be used by vessels as they have shifted during heavy weather and now sit on top of reef.

#### **Timor-Leste Visas on Arrival**

All foreigners seeking to enter Timor-Leste on a temporary visa are required to have a valid national passport with an expiry date not less than 6 months from the date of entry into Timor-Leste and at least two spare pages in their passport.

Each Crew Member will be issued with a 30 day Visa on arrival at a cost of USD\$30. Visas may be extended prospectively for a further 30 days + 30 days (i.e. 60 days in total) for a further payment of USD\$35 per 30 day extension. The total cost for a Visa for a 90 day stay is USD\$100.

For further information regarding visa regulations go to the Timor-Leste Immigration Department website at [www.migracao.gov.tl](http://www.migracao.gov.tl)



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### Inwards Clearance Procedures

Papers for clearance into Timor-Leste:

- Yacht Registration Certificate,
- A crew list, all passports and USD\$30 per crew member for Visa fees
- The Port Clearance from your last port of call

After anchoring, the CIQP process is as follows:

1. Between the hours of 0900-1600, the captain and all crew should come ashore and report to the Maritime Police.
2. Follow the directions of the Maritime Police, which will generally be to proceed to the Dili Port Authority for inwards Customs, Immigration, Quarantine, Health and Port clearance. All CIQP officials have offices at the Dili Port Authority.
3. Customs and Quarantine officials will interview the captain of yacht and decide whether they will be making an inspection of the vessel.
4. On completing inwards clearance, you will be provided with:
  - A Clearance Form Stamped by Customs and Quarantine
  - A formal receipt for Visa fees and a visa stamped in each passport
5. A crew member must return to your yacht and take down the yellow "Q" flag and hoist the courtesy flag if you had to purchase in Dili
6. For any assistance required, **call Kym Miller at Sail Timor on +670 73506279 and/or +670 73554433**. Sail Timor offers inwards and outwards clearance services for visiting yachts. Charges apply.

Note: Port charges apply to visiting yachts. These charges are based on the yacht LOA and are very minimal. The average yacht would be charged not more than USD10 per week.

### Outwards Clearance Procedures

1. The captain and all crew should collect documents required from the Dili Port Authority and after completion proceed to the Dili Port Authority with all passports for outward processing. An Outward Crew List should also be provided.
2. You will be processed through Immigration and Customs and provided with a Port Clearance from Dili. This Port Clearance will be needed at your next port of entry. The process for outward port clearance is shown below:
  - a) Go to Harbour Masters office and advise of date and approximate time out of Port. They will generate a document for you.
  - b) Take document to port operations office and they will take this document and generate another document. (Only 9am-4pm Mon to Fri).
  - c) Take the operations document to the Port finance office and they will generate a "Factura" document listing your port charges. (Only 9am-4pm Mon to Fri).
  - d) Take Factura document to BNU Bank and make the port charges payment (waiting times in bank about 1-2 hours (Only 9am-4pm Mon to Fri).



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- e) Take stamped and paid Fatura document back to port finance office, they will then give you a copy of the Fatura document. (Only 9am-4pm Mon to Fri).
  - f) Take copy of Fatura document to Harbour Masters Office and they will provide you with a port clearance.
3. The Port Authority will also provide you with a Sailing Authorisation for Timor-Leste waters. The Sailing Authorisation allows yachts (which have already cleared from Timor-Leste) to visit all waters and ports of Timor-Leste including Atauro Island and the enclave of Oecusse.
- The Port Authority/Harbour Master will issue Sailing Authorisations as yachts clear from Dili (and Timor-Leste). Sailing Authorisations are valid for a maximum stay of 3 months in Timor-Leste provided all crew have valid visa extensions for the period of the Sailing Authorisation.
4. For yachts travelling onwards to Indonesia, yachts are welcome to stopover at the Timor-Leste enclave, Oecusse, which is located on the north coast of West Timor (approximate co-ordinates S09° 10' E124° 20'). Oecusse (also known as Pante Makassar) is almost equidistant from Dili and Kupang (approximately 90 NM from Dili and from Kupang). Oecusse will be automatically included on your Timor-Leste Sailing Authorisation so there is no need to decide about this destination in advance.

### Dili Beach Security

The anchorage is located directly in front of the Maritime Police Offices, which oversees security. Dinghies should be beached as close as possible to Maritime Police Offices.

### Quarantine

Please do not bring any organic materials ashore (for disposal or otherwise) as this will infringe Timor-Leste's quarantine regulations and protocols.

### Duty Free

Duty-free alcohol and other goods are permitted as Ships Stores. However, like every other country in the world, you are not permitted to bring these goods ashore except as the individual duty-free allowance of crew members where the limit is strictly 2 litres of alcohol and 1 carton of cigarettes per person.

### Guns and Firearms

Guns, firearms and ammunition are strictly prohibited imports into Timor Leste. **DO NOT CARRY ANY GUNS ABOARD YOUR VESSEL.**

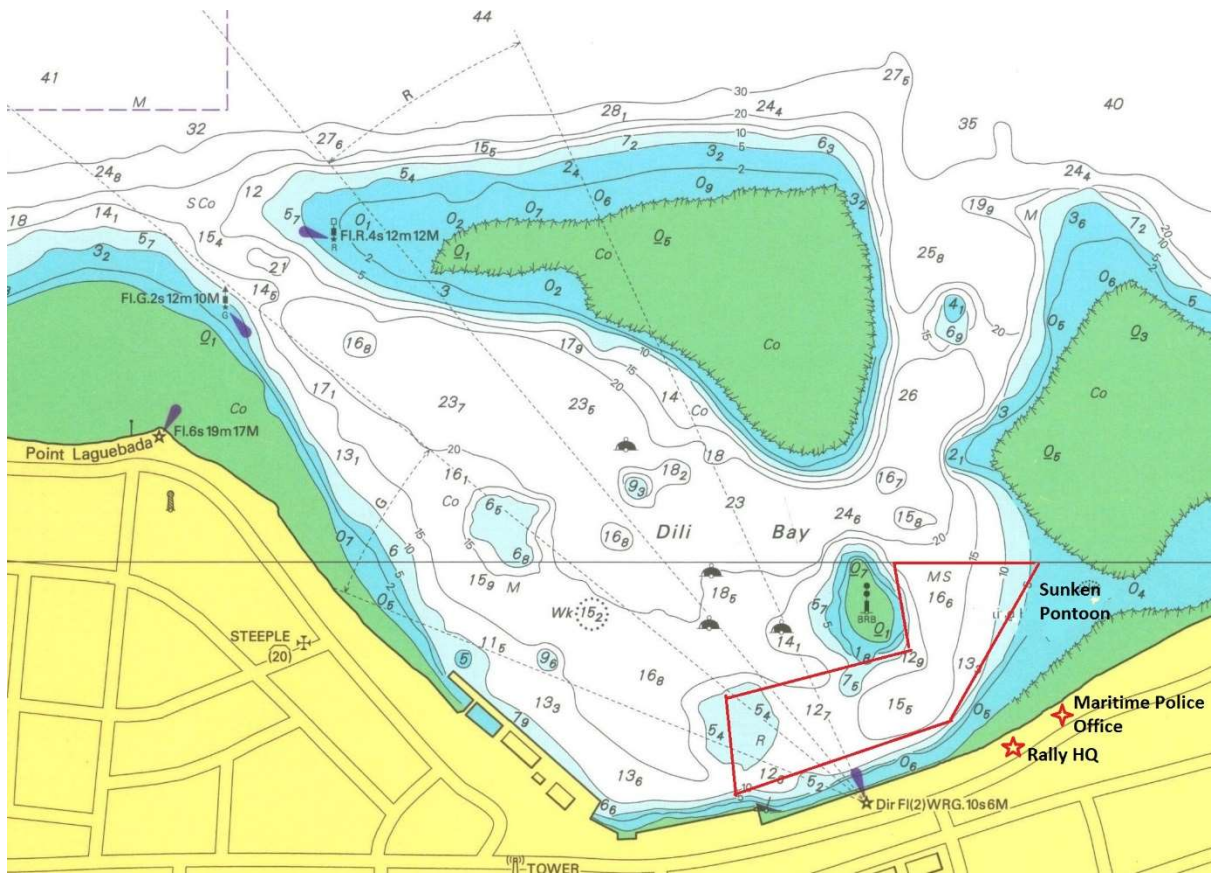
### Dress in Timor-Leste

Dress standards mean a lot in Timor-Leste. Smart casual clothes are ideal especially when dealing with officials and it is best not to wear expensive jewellery when you are out and about.

When visiting remote islands or villages, basic protocols and respect for local customs and people should be adopted.

For further information, please email [mail@sailtimorleste.org](mailto:mail@sailtimorleste.org)

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**Anchorage Area in Dili**